



## Activation Guide

Enter Licence Key



Activate Via Internet

If your computer has a working Internet connection the quickest and most convenient method of activating is via the Internet.

If you are trying to activate the software from inside a school or work network you may need to provide proxy server details in order for activation to work successfully, the product activator will give you the opportunity to enter these details during the activation process.



Activate Manually

If your computer does not have a working Internet connection, you can still activate your Widgit Products via either of the **Manual Activation** methods below:

- **Using another Computer**  
If you have access to a computer that has an internet connection, go to <http://activation.widgit.com> on that computer and select **Activate Your Installation**.
- **Over the Telephone**  
Widgit Technical Support will be happy to help you perform a manual activation over the phone during business hours.

Just call +44 (0) 1926 333680 and state you wish to manually activate your products.

## Widgit Product Activator

The Widgit Product Activator will allow you to activate and manage the licenses for your Widgit products.

You can open the Widgit Product Activator through the **Start** menu or from the following location:

C:\Program Files\Widgit\Common Files\Activator

## Before Activating

### Make sure you are an administrator for the computer

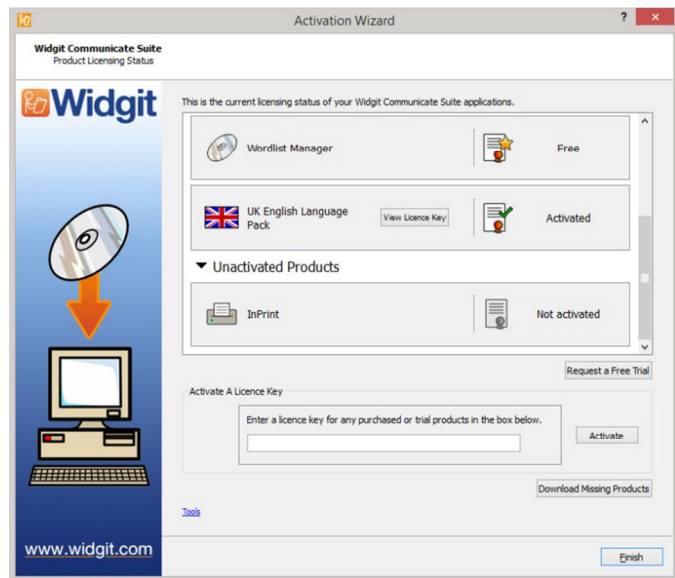
You need administrative privileges to activate new software. Almost all home users are administrators of their computer by default, but on a school or work network you may need to ask your technician to activate software for you.

## Instructions to Activate

### 1. Open the Widgit Product Activator

With the Widgit Product Activator you can:

- See the current license status of your Widgit Communicate Suite products.
- View the licence key of any activated products on the machine.
- Request a Free Trial key be emailed to you if you do not currently have a licence for the software.
- Enter and activate a licence key for any purchased or trial products.



### 2. Enter a Licence Key for Activation

You can enter a key for any product and it will automatically be checked and verified.

A **green tick** or a **red cross** will indicate whether or not you have entered a valid licence key.

Once you have entered your key correctly click **Activate**.



### 3. Activate

On the next screen you will be able to choose your activation method.

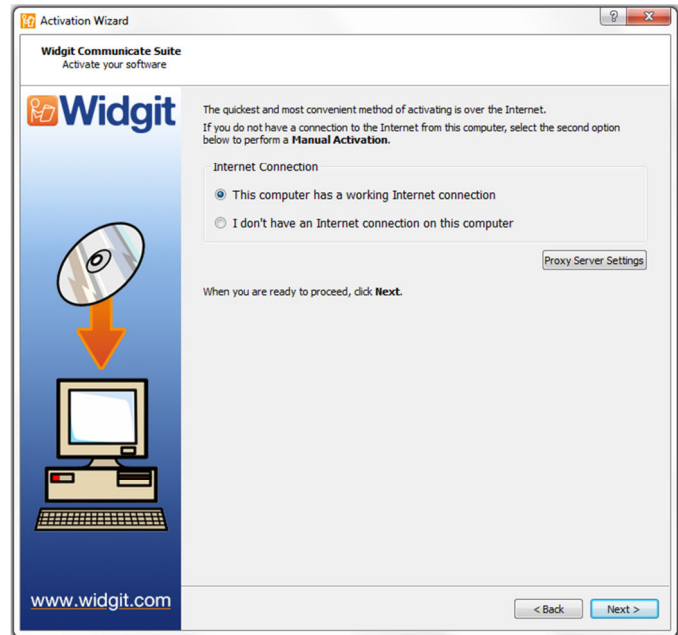
## Activation via the internet

As detailed above the quickest and most convenient method of activating is via the Internet.

If you have a working Internet connection select the first option.

If you are trying to activate the software from inside a school or work network you may need to provide proxy server details in order for activation to work successfully, click **Proxy Server Settings** to enter these.

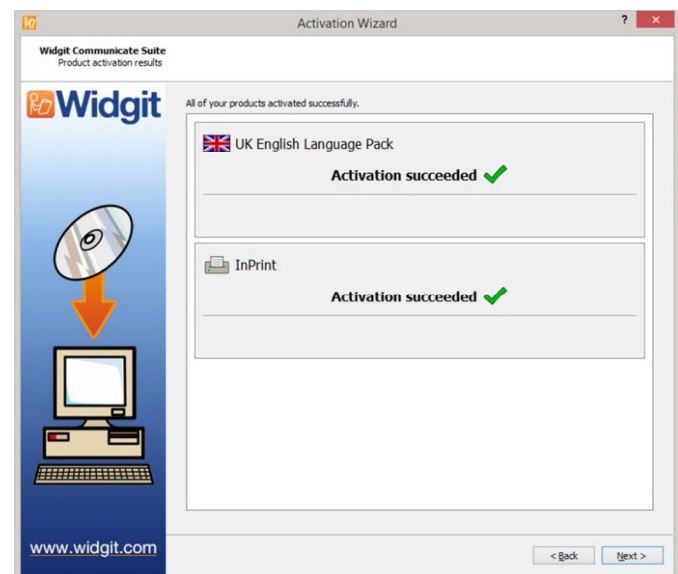
When you are ready to proceed click **Next**.



Your activation results will then be displayed.

If your activation is successful click **Next**. You will then be returned to the Activator home screen where you can choose to activate another key or to finish the activation process.

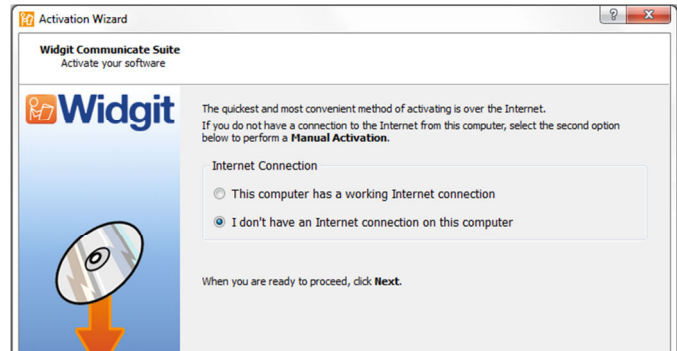
If your activation is unsuccessful there may be a problem with your internet connection. You can click back to perform a **Manual Activation**.



# Manual Activation

If you do not have a connection to the Internet from the machine you are trying to activate on select the second option to perform a **Manual Activation**.

When you are ready to proceed click **Next**.



You can now choose to manually activate **using another computer or over the telephone**.

For either method you will need your **Licence Key** and unique **Machine ID**, both of which will be displayed on screen.

Using either method will result in you being given an **Activation Code** which is unique to your machine and licence key. You must enter this into the **Activation Code** box as soon as possible.

A valid code will produce a green tick after being verified, once you have this click **Next** to activate.



Your activation results will then be displayed.

If your activation is successful click **Next**. You will then be returned to the Activator home screen where you can choose to activate another key or to finish the activation process.

